CITY OF FULLERTON invites applications for the position of:

**Police Officer Trainee**

**SALARY:** $31.01 - $34.19 Hourly  
$5,375.00 - $5,926.00 Monthly

**OPENING DATE:** 09/21/15  
**CLOSING DATE:** 10/02/15 11:59 PM

**POSITION:**

Under general supervision performs a variety of non-sworn law enforcement duties, attends a formalized education preparation for employment as a Police Officer and performs related work as required. Police Officer Trainee is a full time sworn, temporary classification intended to prepare individuals to become sworn police officers. Upon successful completion a Police Academy approved by the Fullerton Police Department, a Police Officer Trainee shall be appointed to Police Officer.

**EMPLOYMENT GUIDELINES:**

**MINIMUM REQUIREMENTS**

**AGE:** Must be of age which permits graduation from an approved police officer training academy at age 21 or older.

**EDUCATION:** Graduation from high school and ability to enroll in an approved police officer training academy. Some college work or public contact work or law enforcement related experience is helpful but not required.

**DRIVER LICENSE:** Must have a valid California class C driver license at the time of appointment and throughout employment in this position. The applicant cannot have more than three moving violations within the last three years of the date of application and cannot have more than three DMV points on his/her record within the last three years of the date of application. Traffic accidents will be examined on a case-by-case basis and may be grounds for disqualification. The applicant may not be on any DMV restrictions or probation.

**CITIZENSHIP:** Must be a U.S. citizen or resident alien who has applied for citizenship at time of application.

**PRE-EMPLOYMENT SCREENING:** Candidates must be able to successfully pass a Police Department pre-employment screening process which includes but is not limited to:

- **CRIMINAL HISTORY:** No felony convictions. Misdemeanor convictions will be reviewed on a case-by-case basis and may be grounds for disqualification.
- **FINANCIAL STABILITY:** No bankruptcy filings or judgments within the previous four years. No charge-offs or judgments within the previous two years are permitted. Late payments and civil judgments will be reviewed on a case-by-case basis and may be grounds for disqualification.
- **DRUG USE:** Recent drug use may disqualify a candidate.

**PHYSICAL REQUIREMENTS:** Police Academy activities and Police Department support tasks are performed indoors in classroom or office setting and outdoors with full exposure to the elements. An incumbent may perform strenuous physical activity for periods of time requiring physical strength and endurance. Incumbents drive a vehicle on City business, sit for periods of time, walk and run on slippery/uneven surfaces, crawl in confined spaces, climb ladders and stairs, crouch, twist, reach, bend, crawl and grasp, lift, carry, push, pull and drag equipment and other items weighing up to pounds. An incumbent must be physically able to restrain/subdue combative individuals, use bodily force to gain entrath through barriers, draw and fire a handgun, administer first aid and perform a number of other physical tasks. In order to graduate from a police academy, an incumbent must be able to successfully complete other physical tests/tasks to include dragging a 165 pound dummy 45 feet, pushing a patrol car, climbing ladders, scaffolds, a 6 foot wall and like obstacle; jumping over 3 foot high sawhorses and wooden barricades, jumping down from elevated places, walking a balance beam and climbing into and out of windows, and performing a 50 yard sprint, 10 push ups and a 440 yard run in the required time. With or without accommodations, incumbents must be able to meet the physical requirements of the class and have revision, hearing, sense of smell and dexterity levels appropriate to the duties to be performed.

**VISION:** No less than 20/100 in each eye (unless soft contact lenses are worn) and correctable to 20/20 with no color impairment.

**TOBACCO USE:** Candidates must certify they have refrained from using tobacco products for at least one year preceding appointment. Tobacco use on or off the job may lead to corrective action.

**EXAMPLES OF DUTIES:**

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Participates in rigorous 26-week, high stress, physical demanding police academy; may observe and/or perform a variety of support tasks within the Police Department divisions or units assigned, to include the Records Bureau, Community Service Division, Services Division and/or the Detective Division; drives a vehicle on City business.

NOTE:

SELECTION AND EXAMINATION OF APPLICANTS:
Individuals meeting the qualification standards are invited to submit an application. When testing begins, applicants will be invited to participate in a written examination, physical ability test and/or an oral interview. Applicants who successfully complete the testing process will be placed on an eligible list which will remain in effect for one year or until an insufficient number of candidates remain on the list.

Applicants considered for appointment as a Police Officer Trainee will be subject to an in-depth background investigation including a polygraph examination.

IN ADDITION

• All employment offers are conditional based upon the successful completion of a psychological examination, medical examination including a drug screen performed by the City's designated physician, at City expense.
• All appointees to this position will serve a one-year probationary period.
• The Immigration Reform and Control Act of 1986 requires that you must be a U.S. citizen or an alien lawfully admitted to work in the United States to be eligible for hire. All new hires will be required to provide documentation to verify status.
• The provisions of this bulletin do not constitute an expressed or implied contract. Any provision contained in this bulletin may be modified or revoked without notice.
• The City of Fullerton is an Equal Opportunity Employer. Women, minorities and handicapped are encouraged to apply.

Applicants with a qualified disability who require special assistance to participate in the application and/or testing must notify the Human Resources Department of any necessary accommodations at least 48 hours in advance.

Visit www.cityoffullerton.com for a complete class specification.

Recruiting officer 714-738-3377

APPLICATIONS MAY BE FILED ONLINE AT:
http://www.cityoffullerton.com
303 W. Commonwealth Ave.
Fullerton, CA 92832
714-738-6361
humanresources@ci.fullerton.ca.us

Police Officer Trainee Supplemental Questionnaire

* 1. Are you related to any current City of Fullerton employee by blood, marriage or legal guardianship?
   ☐ Yes ☐ No

* 2. If yes, are you living under same household as any of the above? If no, please type N/A.

* 3. Do you possess a high school education or a GED?
   ☐ Yes ☐ No

* 4. Do you possess a valid California Class C driver's license?
   ☐ Yes ☐ No

* 5. Are you a U.S. citizen or resident alien who has applied for citizenship?
   ☐ Yes ☐ No
* 6. Please describe any additional knowledge, skills and/or abilities which you feel qualify you as a Police Officer Trainee.

* 7. Have you personally used any tobacco products within the year preceding your application for hire with the City of Fullerton?
   - Yes
   - No

* 8. If yes, please list the last date of use and the circumstances, (i.e. - regular cigarette smoker, one cigar at party, etc.). If no, please type N/A.

* 9. Candidates interested in employment as a Police Officer/Police Officer Trainee with the City of Fullerton should refrain from using tobacco products during the recruitment process. Any use of tobacco products during this time period could be cause for disqualification in accordance with the agreement between the City of Fullerton and the Fullerton Police Officers' Association. I understand that if I accept employment with the City of Fullerton, as part of my post offer of employment medical, I will be screened for tobacco use. I will not be allowed to use any tobacco products, either on or off-duty, while employed as a Police Officer/Police Officer Trainee for the Fullerton Police Department per Agreement between the City of Fullerton and the Fullerton Police Officers' Association. I understand that this waiver does not constitute an offer of employment. I certify that all above statements are true and complete; and that there are no misrepresentations of material fact and I am aware that any misstatements or omissions of material fact may cause rejection of my application, disqualification from competing for, or discharge from any employment in this jurisdiction. Please select "Yes" if you agree to these terms.
   - Yes
   - No

* Required Question